



**State of Louisiana**  
**Office of the Governor**

**Louisiana Commission on Law Enforcement  
and Administration of Criminal Justice**

**JJDP ADVISORY BOARD MEETING**

**MINUTES**

**REVISED AND APPROVED 5/21/2014**

Holiday Inn South  
9940 Airline Highway  
Baton Rouge, LA 70816

March 19, 2014  
10:00 a.m.

**CALL TO ORDER**

Chairman William "Bill" Landry called the meeting to order at 10:00 a.m.

The following Board Members were present: Mr. David Burton; Mr. Ted Cox; Ms. Claire Daly; Mr. Alberto Galan; Mr. Julio Galan; Mr. Curtis Hooks; Mr. Charles H. Jackson; Mr. Roy Juncker, Jr.; Chairman William "Bill" Landry; Mr. Tyler Lax; Dr. Mary Livers; Ms. ViEve Martin-Kohrs; Mr. Joshua Muller; and Dr. John Ryals, Jr.

Louisiana Commission on Law Enforcement staff present was: Joseph "Joey" Watson, *Executive Director*; Robert Mehrtens, *Deputy Director*; Katherine Guidry, *Federal Programs Section Manager*; Kimberly Lax, *Juvenile Justice Program Manager*; Tanya LaPorte, *Grants Reviewer Manager*; Martha Addison, *Contracts/Grants Reviewer*; Ingram Scott, *Contracts/Grants Reviewer*; Melanie Vick, *Contracts/Grants Reviewer*; Lisa Dreher, *Executive Administrative Assistant*; and Roxanne Langston, *Administrative Assistant*.

The following District Directors were present: Jeremy Edwards, *Northwest Law Enforcement Planning District, Inc.*, and *Red River Delta Law Enforcement Planning Council, Inc.*; Bonnie Vaughan proxy for Marky Tucker, *North Delta Law Enforcement Planning District, Inc.*; Amanda Bourque, *Evangeline Law Enforcement Planning Council, Inc.*; Drusilla Merrick proxy for Wanda Johnson, *Capital District Law Enforcement Planning Council, Inc.*; Bonnie Vaughan, *Southwest District Law Enforcement Planning Council, Inc.*; Helmer Magnuson, *Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement*

*Planning and Action Commission; and George Lawrence, City of New Orleans, Office of Criminal Justice Coordination.*

Guests in attendance were: David Burton proxy for Andrew Shealy, 3<sup>rd</sup> Judicial District Attorney's Office; Vera Davis, 4<sup>th</sup> Judicial District Attorney's Office; John Gagnard, 12<sup>th</sup> Judicial District Attorney's Office; Julhelene Jackson, 13<sup>th</sup> Judicial District Attorney's Office; Brad Hoang, 15<sup>th</sup> Judicial District Attorney's Office; Scarlett Landry and Gannon Watts, 16<sup>th</sup> Judicial District Attorney's Office; Diana Day, 20<sup>th</sup> Judicial District Attorney's Office; Cynthia Austin, 24<sup>th</sup> Judicial District Attorney's Office; Charles Cravins, 27<sup>th</sup> Judicial District Attorney's Office; Eric Dishongh, 29<sup>th</sup> Judicial District Attorney's Office; David Burton, 36<sup>th</sup> Judicial District Attorney's Office; Keesha Anderson and Deron Patin, City of Baton Rouge Department of Juvenile Services; Ted Cox, Caddo Parish Commission; ViEve Martin-Kohrs, Calcasieu Parish Police Jury – Office of Juvenile Justice Services; Drusilla Merrick, Capital District Law Enforcement Planning Council, Inc.; Jennifer Graves, Children's Advocacy Center of Northeast Louisiana; Guy Recotta, City of Hammond; Nikki Johnson and Ariann Evans, Jefferson Parish Department of Juvenile Services; Tracy Dahmer-Farris, Louisiana Department of Justice; Paul Graham and Kim Mims, Louisiana DPS&C - Office of Juvenile Justice; Wendy Llorens, Natchitoches Parish Sheriff's Office; Bonnie Vaughan proxy for, North Delta Law Enforcement Planning District, Inc.; Jeremy Edwards, Northwest Law Enforcement Planning District, Inc., and Red River Delta Law Enforcement Planning District, Inc.; Andree Mattix and Niki Roberts, Orleans Parish District Attorney's Office; Mervin Gourgues, City of Plaquemine; Jesse Martin, Jr., St. Landry Parish Sheriff's Office; and Craig Hamby, West Monroe Metro Narcotics Unit.

## **ROLL CALL**

Roll call was taken and a quorum was present.

## **ADOPTION OF AGENDA**

Chairman William “Bill” Landry asked for a motion to adopt the amended agenda. Mr. Roy Juncker, Jr., made the motion to adopt the agenda. Mr. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

## **OLD BUSINESS**

### **A. Consideration of November 13, 2013, JJDP Advisory Board Meeting Minutes**

Chairman William “Bill” Landry asked for a motion to accept the November 13, 2013 meeting minutes. Mr. Julio Galan made the motion to accept the meeting minutes. Mr. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.

### **B. OTHER OLD BUSINESS**

There was no old business.



## NEW BUSINESS

Prior to the allocations being presented, Katherine Guidry made an announcement to the Board Members and meeting attendees that Kimberly Lax had been promoted to the JABG, TITLE V, and TITLE II (JJDP) Manager (Juvenile Justice Program Manager). All were very happy for Kim and gave her a large clap of praise on her promotion.

### A. Consideration of Allocations

Kimberly Lax presented two (2) JJDP allocations for consideration.

#### I. FY 2012 JJDP – District 7, Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission

1. 24<sup>th</sup> Judicial District Attorney's Office, "*Diversions Program*", \$28,180 (Continuation).

Ms. Lax asked the Board to consider accepting the allocation and application due to the federal end date. She stated that the application would be included during the presentation of applications, *item B*.

With no additional discussion, Dr. John Ryals, Jr. made a motion to recommend approval of the above FY 2012 allocation and application, with the application also being presented during the presentation of applications for final vote. Mr. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

#### II. FY 2013 JJDP – District 2, North Delta Law Enforcement Planning District

1. 5<sup>th</sup> Judicial District Attorney's Office, "*Diversions Program*", \$19,959 (New).

With no additional discussion, Mr. Roy Juncker, Jr. made a motion to recommend approval of the above FY 2013 allocation. Mr. Charles Jackson seconded the motion. The motion passed without opposition or abstention.

### B. Consideration of Applications – JABG and JJDP

Katherine Guidry asked the Board if they would allow her to speak prior to the applications being presented for JABG and JJDP. The Board approved.

Ms. Guidry stated that, "effective with the FY 2012 JABG, LCLE is aligning all projects to be funded on annual OJJDP reporting period. In order to achieve this, applications that will be presented today will have varying project periods from 6 months to 12 months which all projects will end March 31, 2015. There will be no extensions allowed beyond March 31, 2015. We are requesting not only (a) pre-award costs but (b) approval of 6-month pre-award costs waiver on those applications that require the waiver and to (c)

recommend approval based on the staff's review of the applications. The agenda outlines the start date of each project, the number of months the project will operate and pre-award costs, if needed."

Ms. Guidry asked for a motion to accept the applications as presented based on the conditions presented.

Dr. John Ryals, Jr. made a motion to approve the following JABG and JJDP applications as presented; and in order for projects that are to be funded to fall in line with the OJJDP reporting period. Both JABG (beginning FY 2012) and JJDP will be funded with the conditions of (a) pre-award costs, (b) 6-month pre-award cost waiver, and (c) staff's review of the applications. Mr. David Burton seconded the motion. The motion passed without opposition or abstention.

Ms. Guidry then addressed the applicants by stating that due to the number of applications not all applications had been reviewed. She advised applicants the important necessary steps that applicants will need to address once applications are awarded. The necessary steps included the following

- Awards Letter Process and Signatures
- Check Register and Supporting Documentation
- Releasing of Funds Requirements
- Fiscal and Program Reports
- Uploading Documents and Maximum Megabits
- No Extensions on Project End Date
- LCLE Contacts

**DISTRICT 1 – Northwest Law Enforcement Planning District, Inc.**

Jeremy Edwards presented one (1) JJDP application for consideration.

1. 1682, Northwest Law Enforcement Planning District, Inc., "*Administrative Funds*", \$250 (Continuation); Representative: Jeremy Edwards  
(*Pre-award costs 10/01/2013 and 6 month project*)

With no additional discussion, Dr. Mary Livers made a motion to recommend approval of the above District 1 application. Ms. Claire Daly seconded the motion. The motion passed without opposition or abstention.

**DISTRICT 2 – North Delta Law Enforcement Planning District, Inc.**

Bonnie Vaughan proxy for Marky Tucker presented one (1) JJDP application for consideration.

1. 1681, North Delta Law Enforcement Planning District, Inc., "*Administrative Funds*", \$946 (Continuation); Representative: Bonnie Vaughan  
(*Pre-award costs 01/01/2014 and 6 month project*)



With no additional discussion, Mr. Julio Galan made a motion to recommend approval of the above application. Mr. Joshua Muller seconded the motion. The motion passed without opposition or abstention.

**DISTRICT 3 – Red River Delta Law Enforcement Planning Council, Inc.**

Jeremy Edwards presented one (1) JJDP application for consideration.

1. 1678, Red River Delta Law Enforcement Planning Council, Inc., “*Administrative Funds*”; \$250 (Continuation); Representative: Jeremy Edwards  
(*Pre-award costs 10/01/2013 and 6 month project*)

With no additional discussion, Mr. Alberto Galan made a motion to recommend approval of the above application. Mr. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

**DISTRICT 5 – Capital District Law Enforcement Planning Council, Inc.**

Drusilla Merrick proxy for Wanda Johnson presented one (1) JJDP application for consideration.

1. J11-5-ADM, Capital District Law Enforcement Planning District, Inc., “*Administrative Funds*”, \$1,888 (Continuation); Representative: Drusilla Merrick  
(*Pre-award costs 01/01/2014 and 6 month project*)

With no additional discussion, Mr. Curtis Hooks made a motion to recommend approval of the above application. Mr. Joshua Muller seconded the motion. The motion passed without opposition or abstention.

**DISTRICT 7 – Jefferson Parish Criminal Justice Coordinating Council / Metropolitan District Law Enforcement Planning and Action Commission**

Helmer Magnuson presented one (1) JJDP application for consideration.

1. J12-7-001, 24<sup>th</sup> Judicial District Attorney’s Office, “*Diversion Program*”, \$28,180 (Continuation); Representative: Cynthia Austin  
(*Pre-award costs 11/01/2013 and 9 month project*)

With no additional discussion, Mr. David Burton made a motion to recommend approval of the above application. Dr. Mary Livers seconded the motion. The motion passed without opposition. Dr. John Ryals, Jr. and Mr. Roy Juncker, Jr. abstained.

**DISTRICT 8 – STATE LEVEL**

Kimberly Lax presented twenty-one (21) JABG applications for consideration.

1. 1507, Calcasieu Parish Police Jury – Office of Juvenile Justice Services, “*Juvenile Assessment Center*”, \$10,000 (Continuation); Representative: Vi Eve Martin-Kohrs  
(*11 month project*)

With no additional discussion, Mr. Roy Juncker, Jr. made a motion to recommend approval of the above application. Mr. Ted Cox seconded the motion. The motion passed without opposition. Mr. Alberto Galan, Mr. Julio Galan and Ms. ViEve Martin-Kohrs abstained.

2. 1508, City of Plaquemine, "*Probation Counseling*", \$10,000 (Continuation); Representative: Mervin Gourgues  
(11 month project)

With no additional discussion, Dr. John Ryals, Jr. made a motion to recommend approval of the above application. Ms. Claire Daly seconded the motion. The motion passed without opposition or abstention.

3. 1510, 12<sup>th</sup> Judicial District Attorney's Office, "*Teen Court of Avoyelles*", \$10,000 (Continuation); Representative: John Gagnard  
(11 month project)

With no additional discussion, Dr. John Ryals, Jr. made a motion to recommend approval of the above application. Mr. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

4. 1524, 16<sup>th</sup> Judicial District Attorneys' Office, "*Violence Prevention*", \$10,000 (Continuation); Representatives: Gannon Watts and Scarlett Landry  
(9 month project)

With no additional discussion, Mr. David Burton made a motion to recommend approval of the above application. Dr. Mary Livers seconded the motion. The motion passed without opposition. Mr. Claire Daly abstained.

5. 1565, Louisiana Department of Justice, "*Youth Violence Prevention Program*", \$28,000 (Continuation); Representative: Tracy Dahmer-Farris  
(10 month project)

With no additional discussion, Mr. Roy Juncker, Jr. made a motion to recommend approval of the above application. Mr. Ted Cox seconded the motion. The motion passed without opposition or abstention.

6. 1580, 29<sup>th</sup> Judicial District Attorney's Office, "*Court and Pretrial Services*", \$10,000 (Continuation); Representative: Eric Dishongh  
(11 month project)

Dr. John Ryals, Jr. asked Mr. Eric Dishongh, to the podium for a few questions regarding the program. Mr. Dishongh, from The Center for Family and Youth Services, introduced himself and stated that he was a counselor for the adolescents referred to the program from the District Attorney's office.



Dr. Ryals asked if the adolescents were given drug testing. Mr. Dishongh replied, yes, every adolescent that is referred from the pretrial and intervention program through the DA's office does receive a drug screen initially, then periodically throughout the counseling process. Dr. Ryals asked if the drug screen performed was based on identifying some type of substance abuse need or ensuring accountability by drug testing. Mr. Dishongh responded, both, we want to ensure accountability, but nearly every adolescent from the DA's office has some type of charge against them having to do with substance issue.

Next, Dr. Ryals referred to page 26 of the application that stated this was a pretrial program and that they are also on probation. Dr. Ryals expressed that the Board wants to make sure that this is a pretrial-intervention (diversion) program. Mr. Dishongh said yes, the adolescents coming from the DA's office are given an option. In lieu of charges being pressed and going before a judge, the DA's office gives them an opportunity to go on probation, in addition to mandatory counseling in conjunction with the program. Dr. Ryals explained that it is the Board's interest to fund programs that will help divert adolescents from the system, and to provide the services needed for that process, and commended them on their program.

With no additional discussion, Mr. Julio Galan made a motion to recommend approval of the above application. Mr. Joshua Muller seconded the motion. The motion passed without opposition or abstention.

7. 1603, 3<sup>rd</sup> Judicial District Attorney's Office, "*Truancy Reduction*", \$10,000 (Continuation); Representative: David Burton  
(11 month project)

With no additional discussion, Mr. Ted Cox made a motion to recommend approval of the above application. Dr. Mary Livers seconded the motion. The motion passed without opposition. Mr. David Burton abstained.

8. 1604, 27<sup>th</sup> Judicial District Attorney's Office, "*Informal Adjustments*", \$10,000 (Continuation); Representative: Charles Gavins  
(11 month project)

With no additional discussion, Mr. Curtis Hooks made a motion to recommend approval of the above application. Mr. Joshua Muller seconded the motion. The motion passed without opposition or abstention.

9. 1605, City of Hammond, "*Probation Counseling*", \$10,000 (Continuation); Representative: Guy Recotta  
(Pre-ward costs 10/01/2013)

With no additional discussion, Mr. Julio Galan made a motion to recommend approval of the above Mr. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.

10. 1608, City of Baton Rouge, "*Supervision and Probation*", \$27,060 (Continuation); Representative: Deron Patin and Keesha Anderson

With no additional discussion, Dr. John Ryals, Jr. made a motion to recommend approval of the above application. Mr. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.

11. 1614, Natchitoches Parish Sheriff's Office, "*Teen Court*", \$10,000 (Continuation); Representative: Wendy Llorens  
(11 month project)

With no additional discussion, Mr. Alberto Galan made a motion to recommend approval of the above Mr. Charles Jackson seconded the motion. The motion passed without opposition or abstention.

12. 1628, 36<sup>th</sup> Judicial District Attorney's Office, "*Juvenile Prosecution*", \$11,555 (Continuation); Representative: David Burton  
(11 month project)

With no additional discussion, Mr. Julio Galan made a motion to recommend approval of the above application. Dr. John Ryals, Jr. seconded the motion. The motion passed without opposition. Mr. David Burton abstained.

13. 1633, Jefferson Parish Council – Department of Juvenile Services, "*Juvenile Assessment Center*", \$23,350 (Continuation); Representative: Nikki Johnson  
(Pre-ward costs 01/01/2014 and 15 month project)

With no additional discussion, Dr. Mary Livers made a motion to recommend approval of the above Ms. Claire Daly seconded the motion. The motion passed without opposition. Mr. Roy Juncker, Jr. and Dr. John Ryals, Jr. abstained.

14. 1651, Orleans Parish District Attorney's Office, "*Juvenile Diversion Program*", \$12,991 (Continuation); Representative: Niki Roberts and Andree Mattix  
(10 month project)

With no additional discussion, Mr. Cutis Hooks made a motion to recommend approval of the above application. Mr. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention.

15. 1660, Caddo Parish Commission, "*Supervision and Probation*", \$10,000 (Continuation); Representative: Ted Cox  
(10 month project)



With no additional discussion, Mr. Charles Jackson made a motion to recommend approval of the above application. Mr. Tyler Lax seconded the motion. The motion passed without opposition. Mr. Ted Cox and Mr. Curtis Hooks abstained.

16. 1675, Orleans Parish District Attorney's Office, "*Records Management*", \$12,991 (Continuation); Representative: Niki Roberts  
(*Pre-award costs 02/01/2014*)

With no additional discussion, Ms. ViEve Martin-Kohrs made a motion to recommend approval of the above application. Mr. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

17. 1686, 15<sup>th</sup> Judicial District Attorney's Office, "*Juvenile Diversion Program*", \$11,704 (Continuation); Representative: Brad Hoang  
(*11 month project*)

With no additional discussion, Mr. David Burton made a motion to recommend approval of the above application. Mr. Alberto Galan seconded the motion. The motion passed without opposition or abstention.

18. 1692, 13<sup>th</sup> Judicial District Attorney's Office, "*Court Diversion*", \$10,000 (Continuation); Representative: Julhelen "Betsy" Jackson  
(*10 month project*)

With no additional discussion, Mr. Curtis Hooks made a motion to recommend approval of the above application. Mr. David Burton seconded the motion. The motion passed without opposition or abstention.

19. 1696, 4<sup>th</sup> Judicial District Attorney's Office, "*Home Detention*", \$10,000 (Continuation); Representative: Vera Davis  
(*11 month project*)

With no additional discussion, Mr. Roy Juncker, Jr. made a motion to recommend approval of the above application. Mr. Curtis Hooks seconded the motion. The motion passed without opposition or abstention.

20. 1712, Louisiana DPS&C – Office of Juvenile Justice, "*Job Readiness/Skills Retention*", \$58,000 (Continuation); Representative: Paul Graham and Kim Mims  
(*10 month project*)

With no additional discussion, Mr. Roy Juncker, Jr. made a motion to recommend approval of the above application. Mr. Charles Jackson seconded the motion. The motion passed without opposition. Dr. Mary Livers abstained.

21. 1716, 20<sup>th</sup> Judicial District Attorney's Office, "*School Safety*", \$10,000 (Continuation); Representative: Diana Day

*(10 month project)*

With no additional discussion, Dr. John Ryals, Jr. made a motion to recommend approval of the above application. Mr. Joshua Muller seconded the motion. The motion passed without opposition or abstention.

### **C. Reports**

1. Governor's Conference – Mr. Julio Galan

Mr. Galan reported the Governor's Conference is scheduled for May 14<sup>th</sup> – 16<sup>th</sup>, 2014 in Baton Rouge at the Marriott Hotel. He mentioned this is the first year the Board is collaborating with Louisiana Family In Needs of Services (FINS) Association and the Louisiana Juvenile Detention Association. Also, in addition to an excellent speaker and program schedule, there will be certification programs available and plenty of networking opportunities.

2. Children's Cabinet Advisory Board – No Report Provided

3. Federal Issues – No Report Provided

4. Disproportionate Minority Contact (DMC) – No Report Provided

5. Office of Juvenile Justice – Dr. Mary Livers

Dr. Livers reported on the following items:

- a. 10<sup>th</sup> Anniversary of OJJ as a Separate Agency from the Department of Corrections – Dr. Livers announced that this is the 10<sup>th</sup> year anniversary of the creation of the Office of Juvenile Justice as a separate agency from the Department of Corrections (DOC), for the sole focus of providing services to youth that come into our care and supervise in our custody. She said that it's the perfect time to reflect on the accomplishments that has taken place and to recognize the many partnerships during this time; the JJDP Board, stakeholders, judges, district attorney's, sheriff's offices...the entire system.
- b. Relocation of Youth from the Jetson Facility – Dr. Livers remarked that the successful relocation of the youth from the Jetson facility to two other facilities was a huge step forward to the juvenile justice program. She stated that, "the Jetson facility looked like a prison and felt like a prison, and though we made efforts to maintain the facility...it was never going to get any better than it was, in order to provide a culture of change. It was at that point, we decided that we had better options. Our first responsibility is to the kids, to make sure that every child is getting the best opportunity they can to change."
- c. Initiative – New Facility on Jetson Property / Budget – Currently working with legislative delegation and others to build a new Jetson facility, on the Jetson property; a state of the art, therapeutic, smaller yet more efficient facility, but



budget is an issue. Dr. Livers told the Board that the budget for this year was not passed. However, there was a small increase that will allow the well-deserved staff a pay raise, unless the legislative body makes amendments.

- d. Columbia Facility – Fully Funded – Full funding is available for the Columbia facility.
  - e. Sentencing Committee – Sub Committee – Dr. Livers apprised the Board that the Sentencing Commission body felt that the Office of Juvenile Justice needed a sub-committee. Chairman, Ricky Babin appointed me (Dr. Livers) to chair that committee. She explained that the purpose of the committee is keep abreast of current happenings, discussions and issues that are being promoted nationally, and to keep Louisiana progressing forward. This information will be beneficial in making decisions and bringing forth debates on those things that would fit/not fit our state.
  - f. Acadiana Facility Construction Bid – The construction bid is moving forward for a 72 bed facility. Plans are to break ground within 60-days and open within 18 months to two years.
6. Juvenile Justice Federal Programs – Ms. Katherine Guidry  
Ms. Katherine Guidry provided a report of the Juvenile Justice Federal Programs which was included in Board packet and included the following items.
- a. Krisite Brackens, OJJDP Representative conducted a site visit to Louisiana on February 28, 2014, to review funding procedures and viewed three federal programs: 1) JABG; 2) Title II, and 3) Title V
  - b. The President's FY 2015 Budget
  - c. FY 2014 Title II Formula Grant Program Solicitation
  - d. Compliance Monitoring – Detention Centers
  - e. JDAI Going to Scale

#### **D. Other New Business**

1. Request for Letter of Support to the Office of the Governor, Bobby Jindal – Mr. Roy Juncker, Jr.

Mr. Roy Juncker, Jr. asked the Board to consider a Letter of Support (LOS) to the Governor regarding the Office of Juvenile Services budget cut. The LOS will propose that the budget not be cut for maintaining office operations, and a possible increase.

With no further discussion, Mr. Roy Juncker, Jr. asked Chairman, William “Bill” Landry for a motion to approve a Letter of Support (LOS) from the JJDP Board to the Office of the Governor, Bobby Jindal, requesting that the Office of Juvenile Services budget not be cut, in order to maintain office operations and a request of additional funds increase. Mr. Juncker also requested that a copy of LOS be sent to the Chairman of the House Appropriations Committee and the Chairman of the Senate Finance Committee. Mr. David Burton seconded the motion. The motion passed without opposition. Dr. Mary Livers abstained.

2. DMC Assessment Study Update – Ms. Katherine Guidry

Ms. Guidry reported that staff requested Sole Source to keep Hornby Zeller & Associates for Phase IV because of the excellent job they performed on Phase II & III. LCLE received approval and is moving forward on the process. Ms. Guidry also mentioned that a request was made to OJJDP requesting an extension to FY 2011 project end date. This would allow more time to accomplish the study. If approval is not obtained then the deadline for the study to be complete is August 31, 2014.

3. Next Meeting Date:

May 21, 2014 – L’Auberge Casino, 777 Ave Lauberge, Lake Charles, LA 70601

## **ADJOURN**

There being no further business, Mr. Curtis Hooks made a motion to adjourn the March 19, 2014 JJDP Advisory Board Meeting. Mr. Roy Juncker, Jr. seconded the motion. The motion passed without opposition or abstention at 11:10 a.m.

Submitted by: Roxanne Langston